



EXECUTIVE DIRECTOR

THE SAM SIMON FOUNDATION has a unique, exciting, new opportunity for an Executive Director in Los Angeles, CA

Organization Description

The Sam Simon Foundation is preparing to launch a new program - Feeding Families. The impetus for Feeding Families (the Program) comes from a desire to respond to the crisis encountered by families' inability to provide food for their children and pets in the wake of the current economic downturn and the surge in unemployment. The Foundation founder recognized the need for families and individuals to have access to healthy, nutritious food in a convenient and consistent way during their periods of hardship. The vision for the Program includes a mobile van that will travel throughout Los Angeles providing this resource to selected needy families along with a commitment to making 100% vegan food available.

Position Description

The Foundation is now ready to begin the operational stage of its vision. Given the Program's start-up phase of development, some of the initial goals for the Executive Director include:

1) establishing the business plan for the Program; 2) planning and developing operational elements of the Program and 3) guiding and facilitating the Foundation's activities to support the development and strategic plans for the initial phases of Program's operation.

The Executive Director will be responsible for day to day operations of the Program's business processes and staff, including development of program guidelines, relationships with wholesalers, food banks and other related organizations, food purchasing, systems, equipment and inventory development, etc.

Feeding Families is a privately funded program by the Sam Simon Foundation. While fundraising is not a key responsibility in this position, the Executive Director will be responsible to leverage the Foundation investment and find other sponsors and in-kind resources to enhance program services where possible.

Qualifications

Ideal candidates will have significant experience in all facets of starting a nonprofit program providing direct services to people in need. A track record in program development, enhancement or innovation is essential. Experience in social service, hunger-nutrition, healthcare and/or related programs is highly desirable. Prior experience as an Executive Director is required.

Other programs currently provided by the Sam Simon Foundation can be found at www.samsimonfoundation.com

Direct inquiries and résumés to Johnston and Company, Attn: SSF; 6167 Bristol Parkway, Suite 140, Culver City, CA 90230. Electronic résumés and cover letters preferred. E-mail to JandC@johnstonco.org